

## I-765 Checklist

- \_\_\_\_\_ I-765 Form
- \_\_\_\_\_ \$380 application fee (made payable to: Department of Homeland Security)
- \_\_\_\_\_ OPT I-20 (with OPT recommendation on page 3)

### Photocopies of:

- \_\_\_\_\_ Previous I-20 forms
  - \_\_\_\_\_ Passport
  - \_\_\_\_\_ Visa
  - \_\_\_\_\_ I-94 form (both sides)
  - \_\_\_\_\_ Any previous EAD cards
- \_\_\_\_\_ 2 passport-style photos

Mail to: USCIS  
Attn: AOS  
1820 E Skyharbor Circle S  
Suite 100  
Phoenix, AZ 85034

(note: this is address for Express mail and courier service.)

Regular mail: USCIS  
PO Box 21281  
Phoenix, AZ 85036

- Be sure to get a certificate of mailing for your records.
- Keep a file with copies of all I-765 documents & correspondence.