

I-765 Checklist

- I-765 Form: found at <https://www.uscis.gov/i-765>
- \$410 application fee (Check made payable to: US Department of Homeland Security)
- OPT I-20 (with OPT DSO recommendation)

Photocopies of:

- Previous I-20 forms with work authorization (including past OPT, and CPT)
- Passport
- Visa
- I-94 form (available for download at <https://i94.cbp.dhs.gov/I94/#/recent-search-> you will need your passport number)
- Any previous EAD cards
- 2 passport-style photos (you can have these taken at many Walgreen's, Costco, CVS, etc)

Mail to: USCIS
Attn: AOS
1820 E Skyharbor Circle S
Suite 100
Phoenix, AZ 85034

(note: this is address for Express mail and courier service.)

Regular mail: USCIS
USCIS
P.O. Box 21281
Phoenix, AZ 85036

- Be sure to get a certificate of mailing for your records.
- Keep a file with copies of all I-765 documents & correspondence.